

**2023  
SPONSORSHIP REQUEST**



**www.VenturaRental.com  
(805) 644-4496**

**Ventura Rental**  
PARTY & EVENTS

**GENERAL INFORMATION:**

Today's Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**THE EVENT:**

Name of Event: \_\_\_\_\_ Est. # of Attendees: \_\_\_\_\_

Event Dates: \_\_\_\_\_ Time(s): \_\_\_\_\_

Venue Name: \_\_\_\_\_ Address: \_\_\_\_\_

**SPONSORSHIP:**

Please submit your completed form no later than 90 days out from your event date

Do you have a quote/reservation? Quote/Contract #: \_\_\_\_\_ *\* If not, please call our office to begin a quote with our team.*

Has your organization previously requested a sponsorship/donation from Ventura Rental? If yes, when?

Please indicate how Ventura Rental will be promoted within the event if sponsorship/donation is provided.

Radio/TV Ad(s)     Social Media Post(s)\*     Website\*     E-blast(s)\*     At Event     Promotional Items

*\*All social media, website, e-blast, or other digital mentions of Ventura Rental must link to our official social sites or website.*

Event Website: \_\_\_\_\_

Do you have a major presenting sponsor? \_\_\_\_\_

In exchange for approved sponsorship/donation, please list benefit(s) below:

\_\_\_\_\_ Provide Ventura Rental a table or attendee tickets equal to the sponsorship value or portion of. *(Agreed upon by VR & Organization)*

\_\_\_\_\_ Ventura Rental banner(s) displayed at event.

\_\_\_\_\_ Recognize Ventura Rental on annual donor/sponsor list.

**ORGANIZATION:**

*If applicable, please attach a copy of your organization's IRS Tax Exempt Status.*

Non-profit Taxpayer's I.D. #: \_\_\_\_\_ Legal Name of Organization: \_\_\_\_\_

- Ventura Rental sponsorship requires 50% deposit to confirm an event. \_\_\_\_\_ Initials
- Ventura Rental sponsorship requires full pre-payment prior to delivery. \_\_\_\_\_ Initials
- Ventura Rental sponsorship requires a 15 day pay for all outstanding invoices after event. \_\_\_\_\_ Initials
- Change of policy requires Ventura Rental CEO approval. \_\_\_\_\_ Initials

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Sponsorships are awarded on rental items only. Linen, labor and sale items are not included.*